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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge. PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment and promote community pride.

**Minutes of the Longridge Town Council full council meeting held at the Station Buildings, Longridge**

**on Wednesday 14th February 2024 at 7pm.**

**Present:**

Cllr J Rogerson (Mayor) Cllr S Rainford (Deputy Mayor)

Cllr K Spencer Cllr R Walker

Cllr L Jameson Cllr P Smith

Cllr D Jackson

Town Clerk – Gill Mason

One member of the public.

**1066/24 Mayor's welcome.**

The Mayor welcomed everyone to the meeting.

**1067/24 To receive apologies.**

Cllr N Stubbs, Cllr R Ray, Cllr Beacham.

**1068/24 To consider and approve the applicants for co-option.**

It was resolved that Mr Phillip Smith be coopted on to Longridge Town Council.

Proposed by Cllr Jackson.

Seconded by Cllr Rainford.

**1069/24 Declarations of interests.**

None.

**1070/24 Public participation.**

The Longridge Soapbox Derby representative updated the council on the forthcoming event. The road closure costs from RVBC are £3,000 and the committee would like the town council’s support in liaising with the borough council regarding reducing these costs. Any saving on the road closure fees could be donated to St Cats.

**1071/24 Minutes of council meetings.**

To approve as a correct record the minutes of the council meeting held on the 10th January 2024.

Proposed by Cllr Rainford.

Seconded by Cllr Walker.

**1072/24 Planning & licence applications.**

**Application 3/2023/102** Proposal: Proposed two-storey extension to rear and new first floor window in side (west) elevation. Location: 31 Coniston Close Longridge PR3 3AU

The town council has no observations.

**Application 3/2024/0034**

Approval of details reserved by conditions 3 (ground/floor levels), 6 (highway access surfacing) and 15 (bin stores) of planning permission 3/2018/0812.

The town council has no observations.

**Application 3/2023/0722**

Two signs - one perspex plaque on the wall by the door in Sharples Court, one projecting sign with bracket on the archway leading to Sharples Court off Berry Lane.

The town council has no observations.

**Application 3/2024/0056**

Proposed demolition of existing derelict toilet block and erection of a new single storey dwelling (pursuant to variation of conditions 2 (plans) and 5 (trees) on permission 3/2022/0982 to allow for the removal and replacement of existing trees).

The town council has no observations.

**Application 3/2024/0031**

Approval of details reserved by conditions 3 (pre-commencement materials), 4 (bat survey recommendations) and 5 (non-opening, obscure glass windows) of planning permission 3/2017/1189.

The town council has no observations.

**Application 3/2023/1025**

Proposed two-storey extension to rear and new first floor window in side (west) elevation.

The town council has no observations.

**Application 3/2024/0070**

Proposed single storey rear and side extension.

The town council has no observations.

**Application 3/2024/0081**

Proposed demolition of existing Drill Tower and replacement with new. New Alerter Mast.

The town council has no observations.

**Application 3/2024/0080**

Listed Building Consent for replacement of all windows (mix of timber and UPVC top-opening) with timber sliding-sash windows, plus one small flush timber casement window to rear.

The town council has no observations.

**Application 3/2024/0055**

Prior approval of a roof over an existing slurry store.

The town council support the application.

**1073/24 To consider the update on the Station Building’s defibrillator.**

The defibrillator has been delivered and will be sited in Station Building foyer. The caretaker will be asked to fix the mount bracket to the wall.

**1074/24 Finance**

**To authorise the following payments:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Description** | **Amount** | **Method** |
| Gill Mason | Clerk’s wages - January | £1513.56 | BACS |
| Gill Mason | Card and voucher reimbursement | £100.00 | BACS |
| Gill Mason | CilCA training - clerk | £600.00 | BACS |
| Rosemary Glen | Cleaning Station Buildings November 2023 | £498.92 | BACS |
| Rosemary Glen | Cleaning Station Buildings January 2024 | £475.77 | BACS |
| SY Maintenance | Caretaker | £134.48 | BACS |
| Terry Lewis | Gardener | £100.00 | BACS |
| British Gas | Electricity invoice | £1507.90 | DD |
| Lentech | Christmas tree and lights removal | £60.00 | BACS |
| TPCS | Office line forwarding to mobile | £45.85 | BACS |
| Easy Websites | Monthly payment for hosting | £96.36 | DD |
| Cathedral Hygiene | Nappy Bin waste disposal | £61.34 | DD |
| Water Plus | Nov – Dec charges | £295.38 | DD |
| British Gas Business | Gas Charges | £337.69 | DD |
| Whalley Swarbrick | Preparation of payroll and pensions 2022 & 2023 | £1008.00 | BACS |
| The Defib Shop | Internal defibrillator | £1242.00 | BACS |
| Gill Mason | Panda antivirus £6 (top up to 3 devices) from £19.99 | £6.00 | BACS |
| Ribble Valley BC | Litter picking annual charge | £5457.16 | BACS |
| WaterPlus | Sep – Oct charges | £212.52 | DD |
| WaterPlus | Oct – Nov charges | £82.86 | DD |
| Maxi Fire and Security | 12 months alarm maintenance and fire extinguishers | £570.00 | BACS |
| Shred it | Paper shredding service | £242.14 | BACS |
| HMRC | PAYE and NI employer payments | £1061.08 | BACS |
| WaterPlus | Dec- Jan charges | £262.99 | DD |
| SY Maintenance | 2 x sink tap pair for Station Building toilets | £47.98 | BACS |

**Receipts**

|  |  |  |  |
| --- | --- | --- | --- |
| The Gatherings | Room hire | £150.00 | BACS |
| Longridge U3A | Room hire | £190.00 | BACS |
| The Old Station Café | Electricity charges | £871.47 | BACS |
| The Old Station Café | Water charges | £239.23 | BACS |
| The Old Station Café | Electricity charges | £916.95 | BACS |
| HML Group | Room hire | £20.00 | BACS |
| The Old Station Café | Gas charges | £65.12 | BACS |
| The Old Station Café | Electricity charges | £865.87 | BACS |
| The Old Station Café | Electricity charges | £665.50 | BACS |
| The Old Station Café | Lease rent | £600.00 | BACS |
| M Baugh | Art class room hire | £175.00 | BACS |

It was resolved that the payments be approved.

Proposed by Cllr Rainford.

Seconded by Cllr Walker.

**1075/24 To review and approve the appointment of members to working groups, committees and external bodies.**

The item will be adjourned until the March meeting.

**1076/24 To consider and approve the quote for cutting of trees and bushes in the Station Garden.**

It was resolved that the quote be accepted and the works be authorised.

Proposed by Cllr Jameson.

Seconded by Cllr Rogerson.

**1077/24 Reports and correspondence (information only)**

Recognition of service arrangement - Cllr Rainford to forward a copy of the certificate to the clerk.

**1078/24 Date and time of the next full council meetings.**

Wednesday 13th March 2024 at 7pm.

Wednesday 10th April 2024 at 7pm

Wednesday 8th May 2024 at 7pm.

Wednesday 12th June 2024 at 7pm.

Wednesday 10th July 2024 at 7pm.

August – to be confirmed.

Wednesday 11th September 2024 at 7pm.

Wednesday 9th October 2024 at 7pm.

Wednesday 13th November 2024 at 7pm.

Wednesday 11th December 2024 at 7pm.

The meeting closed at 7.58pm.